



# **CHIEF, DEPARTMENTAL OPERATIONS HAZARDOUS MATERIALS DIVISION**

**Anticipated Hiring Range: \$115,000 to \$125,000 Annually**

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**C o m m i t m e n t , I n t e g r i t y , a n d S t e w a r d s h i p**  
**O p e r a t i o n a l E x c e l l e n c e**



# THE POSITION

The County of San Diego Department of Environmental Health and Quality is seeking a dynamic, highly motivated, and team-oriented leader to fill an immediate opening for a **Chief, Departmental Operations** in our Hazardous Materials Division.

Under the administrative direction of the Deputy Director, Environmental Health and Quality, this unclassified management position will be responsible for providing leadership and oversight over all administrative functions of the County's Hazardous Materials Division of the Department of Environmental Health and Quality. This position will be responsible for the following key areas: Certified Unified Program Agency (CUPA), Hazardous Waste/Tiered Permitting, CA Accidental Release Prevention Program, Underground and Above Ground Storage Tanks, Hazardous Incident Response Team (HIRT), and Border Inspections/Enforcement.

# THE IDEAL CANDIDATE

The ideal candidate will be a dynamic, independent, innovative, and visionary leader who manages the six programs listed above, and who values collaboration and thrives in a fast-paced environment of multiple stakeholder priorities. The ideal candidate will also have a high degree of technical experience in hazardous materials-related environmental health programs; a strong ability to understand multiple perspectives, agendas, and goals; and proven experience and success in leading others and performing program and project management.

The ideal candidate will have operational experience within a public and/or private sector hazardous materials management program responsible for managing inspection, investigation, and compliance activities over varying establishments. The ideal candidate will also have managerial or full supervisory level experience within a related environmental or public health regulatory program.

Possession of the following three current certifications are desirable, but not required: State of California Registered Environmental Health Specialist (REHS), ICC California UST Inspector, and APSA or Aboveground Petroleum Storage Act.

The ideal candidate will possess a professional history that demonstrates the following leadership competencies and attributes:

- Maintains a global perspective in all activities – understands the big picture
- Forges and establishes positive working relationships through effective communication
- Anticipates problems, roadblocks, as well as future consequences of action and trends
- Builds and supports mutually beneficial working relationships with staff, other organizations, associations, and community partners
- Demonstrates strong supervisory skills, holds others accountable, sets high standards, makes self available to others, and takes personal interest in staff
- Stimulates and actively initiates change in the organization
- Mentors and coaches managers, peers, and leaders
- Relates to a wide range of styles and personalities
- Carefully considers implications and impact of decisions across time and on others; and demonstrates an understanding of multiple stakeholder needs
- Demonstrates strong teamwork and collaboration skills



# MINIMUM QUALIFICATIONS

## Applicants must possess the following:

A bachelor's degree from an accredited U.S. college or university or a certified foreign studies equivalency AND five (5) years of experience which demonstrate the ability to perform the essential functions of the classification, OR a combination of education and/or experience as stated above.

Note: A master's degree or higher may substitute for a total of one (1) year. For education to substitute for work experience as stated above, college level coursework must demonstrate progress toward a degree and may be substituted on a year-for-year basis.

Possession of the following three current certifications are desirable, but not required: State of California Registered Environmental Health Specialist (REHS), ICC California UST Inspector, and APSA or Aboveground Petroleum Storage Act.

A degree in environmental health, public administration, or related fields is highly desirable.



## SALARY & BENEFITS

### COMPENSATION

The anticipated hiring range is **\$115,000 to \$125,000 Annually**

Salary placement for this position is dependent upon the qualifications of the successful candidate. Salary reviews are performance-based and goal oriented.

### BENEFITS

- Fifteen days of paid vacation, thirteen days of paid sick leave, and thirteen paid holidays
- Medical, dental, and vision insurance plans
- Disability Insurance, Life Insurance, and Accidental Death/Dismemberment Insurance
- Flexible Management Benefit Package – a monthly credit may be used to select benefits from a group of options
- Defined benefit retirement program
- Reciprocity with other governmental retirement systems may be granted; for further information, visit the website for the [San Diego County Employees Retirement Association](#)
- Deferred Compensation Program 457 and 401(a) plans
- May be eligible for relocation allowance up to \$10,000



# THE COMMUNITY OF SAN DIEGO

From our world-class beaches to almost year-round sunny weather, San Diego offers our residents much more than sun and waves. Downtown you can watch a Padres game at Petco Park or enjoy one of the fine-dining restaurants in the Gaslamp District.

## SAN DIEGO WEATHER ANNUAL AVERAGES

- HIGH TEMPERATURE: 70°F
- LOW TEMPERATURE: 58°F
- RAINFALL: 10.4 INCHES



Heading east you will find mountains that may be covered in snow depending on the time of year. Head south and you will start to truly see the diversity in both geography and cultures. Head west, and you will run into over 70+ miles of pristine coastline.



The County of San Diego is committed to valuing diversity and practicing inclusion because our diverse workforce is our greatest asset and our customers are our number one priority.



**LIVE WELL  
SAN DIEGO**

The County of San Diego and its employees embrace the Live Well San Diego vision: A region that is Building Better Health, Living Safely and Thriving. For more information, please visit [www.livewellsd.org](http://www.livewellsd.org).

# HOW TO APPLY

## APPLICATION PROCESS AND RECRUITMENT SCHEDULE

1. Complete the online application at [www.sandiegocounty.gov/hr](http://www.sandiegocounty.gov/hr); select the current job postings link.
2. Attach your résumé and cover letter.
3. Attach a copy of college degree, final transcript, diploma, or foreign studies equivalency certificate.
4. Please attach to your application and **one page**, single-sided, document outlining your responsibility leading a team, project or program related to Certified Unified Program Agency (CUPA), Hazardous Waste/Tiered Permitting, CA Accidental Release Prevention Program, Underground and Above Ground Storage Tanks, Hazardous Incident Response Team (HIRT), and Border Inspections/Enforcement. If selected for an interview, be prepared to discuss this project and document submission. The one-page document is to outline your *responsibility* with the item including:
  - Role as a leader and overall responsibility
  - Name and type of business/agency where experience was obtained
  - Type of team, project and or project
  - Scope and timeline
  - Budget, staffing or other considerations
  - Was the item implemented? Is it still in place?
  - Community, stakeholder outreach
5. Complete Supplemental Questionnaire with your application.

## SPECIAL NOTES

Persons serving in positions in the Unclassified Service do not accrue tenure and serve at the pleasure of the appointing authority. The provisions of this job announcement may be modified or revoked and do not constitute an expressed or implied contract. Qualified women, minorities, and persons with disabilities are encouraged to apply. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of a job, on a case-by-case basis.

## CONTACT INFORMATION

You may direct any questions regarding the application and selection process to Bryan Faircloth, Executive Recruiter, Department of Human Resources at [Bryan.Faircloth@sdcounty.ca.gov](mailto:Bryan.Faircloth@sdcounty.ca.gov).

Questions regarding the position or department should be directed to Jennifer Lawson, Group Human Resources Director at [Jennifer.Lawson@sdcounty.ca.gov](mailto:Jennifer.Lawson@sdcounty.ca.gov).